

**CITY OF XENIA, OHIO
RESOLUTION 2022 – XXX**

**AMENDING RESOLUTION 2022-FF, ESTABLISHING A PAY SOURCE POLICY
AS REQUIRED BY SECTION 260.05 OF THE XENIA CITY CODE**

WHEREAS, Section 260.05 of the City’s Administrative Code requires this Council, by resolution, to establish a Pay Source Policy whereby certain employees shall have their compensation, including fringe benefits, distributed among the various City funds for which that employee provides services;

WHEREAS, this Council established the required Pay Source Policy by Resolution 2022-FF, passed on June 9, 2022; and

WHEREAS, this Council finds it necessary to make certain amendments to the established Pay Source Policy.

NOW, THEREFORE, THE CITY OF XENIA HEREBY RESOLVES, a majority of the members of Council present concurring, that:

Section 1. Resolution 2022-FF, establishing the City’s Pay Source Policy, is hereby amended as shown in the attached Exhibit A.

Section 2. Existing Resolution 2022-FF is hereby repealed.

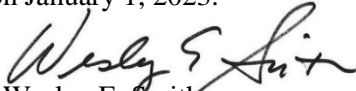
Section 3. It is found that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including ORC 121.22.

Section 4. This Resolution shall become effective on January 1, 2023.

Passed: December 28, 2022

Attest:


Michelle D. Johnson
City Clerk


Wesley E. Smith
President, Xenia City Council

Position Title	General	Municipal Court	Street	State Rt. Repair	Public Safety	911 Fund	Garage	Water	Sewer	Sanitation	Parking	Storm	Housing
CITY MANAGER'S OFFICE													
City Manager	10 30		17		20			23	23	7			
Asst. City Manager	10 20		20		10			25	25	10			
Secretary to City Manager	21		19					25	25	10			
ADMINISTRATIVE SERVICES DEPARTMENT													
Administrative Services Director	<u>15</u>		<u>15</u>		<u>15</u>			<u>25</u>	<u>25</u>	<u>0</u>		<u>5</u>	
Support Services Division													
Secretary	25 21		10 19		<u>15</u>			22 27	22 27	6			
Clerk Typist	21		19					27	27	6			
Public Relations Division													
PR Coordinator	30		20					20	20	10			
Information Technology Division													
Chief Technology Officer IT Director	32	8	15					20	20	5			
Network Administrator	32	8	15					20	20	5			
Systems Administrator	32	8	15					20	20	5			
IT Technician	32	8	15					20	20	5			
Management Analyst	32	8	15					20	20	5			
Department of Human Resources													
Human Resources Director	21		17					31	30	1			
DEPARTMENT OF DEVELOPMENT SERVICES DEPARTMENT													
Community Development Division													
Community Development Coordinator	80							10	10				
Economic Development Division													
Economic Development Coordinator Director	80							10	10				
Department of Planning and Zoning Division													
City Planner	54							20 22	20 22	6 2			
Code Enforcement Officer	50									50			
DEPARTMENT OF PUBLIC SAFETY DEPARTMENT													
Police Division													
Police Service Aide (Parking)					50						50		
Fire & EMS Division													
Deputy Fire Chief	70							15	15				

Position Title	General	Municipal Court	Street	State Rt. Repair	Public Safety	911 Fund	Garage	Water	Sewer	Sanitation	Parking	Storm	Housing
Emergency Communications Division													
Public Safety Technology Officer					<u>40</u>	<u>60</u>							
Public Safety Technology Specialist					<u>40</u>	<u>60</u>							
DEPARTMENT OF PUBLIC SERVICE DEPARTMENT													
Public Service Director/ Engineer	10		20					25	25	10		10	
Asst. City Engineer	10		10					30	30	10		10	
Engineering Project Manager	25		25					25	25				
GIS Analyst	10		10					35	35			10	
Management Analyst	15		20					30	25	10			
PS Maintenance Supervisor – Utilities & Streets			25					30	30			15	
PS Maintenance Supervisor – Facilities & Fleet	20		20	5				20	20	15			
Maintenance Foreman			33.4					33.3	33.3				
Electrician			33.3					33.3	33.4				
Equipment Operator I & II			33.3					33.4	33.3				
Maintenance Worker	8		18	2				28	28	8		8	
Laborer	16		17	12				17	17	21			
Facility/Grounds Attendant JC – 18% CAB – 19%	37		5		32			10	10	6			
DEPARTMENT OF LAW DEPARTMENT													
Law Director	<u>20</u> 35				<u>15</u>			27	27	11			
City Prosecutor	100												
Assistant to Law Director	40							25	25	10			
DEPARTMENT OF FINANCE DEPARTMENT													
Finance Director	<u>20</u> 30		10		<u>10</u>			23	23	<u>14</u> 13			+
Asst. Finance Director	<u>25</u> 35		10		<u>10</u>			20.5	20.5	<u>14</u> 13			+
Finance Technician	<u>20</u>		<u>15</u>					<u>27.5</u> 28.5	<u>27.5</u> 28.5		5	<u>5</u>	3
Accounting Division													
Finance Clerk – Accounts Payable (AP)	20		20					25	25	<u>10</u> 9	+		
Accounts Receivable & Billing Division													
Accounts Receivable Manager	<u>5</u> 10							25	25	25	10	<u>10</u>	
Finance Clerk – AR (Utility Billing)								33.4	33.3	33.3			

Position Title	General	Municipal Court	Street	State Rt. Repair	Public Safety	911 Fund	Garage	Water	Sewer	Sanitation	Parking	Storm	Housing
Payroll & Benefits Division													
Finance Clerk – Payroll	20		<u>10</u> 20		<u>10</u>			25	25	<u>5</u> 9	<u>5</u> 4		
City Clerk's Office													
City Clerk	25		15					26	26	8			