

**CITY OF XENIA, OHIO
ORDINANCE 2022 – 49**

**PROVIDING TEMPORARY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER
EXPENDITURES FOR THE CITY OF XENIA, OHIO, THROUGH MARCH 31, 2023,
AND DECLARING AN EMERGENCY**

WHEREAS, Ohio Revised Code Section 5705.38 grants this Council the authority to postpone passage of the required Annual Appropriation Ordinance until an amended official certificate of estimated resources, based on actual balances, is received from the Greene County Auditor and provides that a temporary appropriation ordinance may be passed in order to meet the ordinary expenses of the City until no later than the first day of April of the fiscal year;

WHEREAS, Section 9.05 A. of the City Charter authorizes the adoption of a temporary appropriation ordinance, on or before the first day of each fiscal year, to meet current expenses and to authorize certain other expenditures, pending receipt of the amended official certificate of estimated resources from the Greene County Auditor;

WHEREAS, this Council finds it necessary and desirable to postpone the 2023 Annual Appropriation Ordinance of the City until the receipt of the amended official certificate of estimated resources and to adopt a temporary appropriation ordinance covering operating expenses and other expenditures through the first quarter of the 2023 fiscal year; and

WHEREAS, Section 5.04 of the City Charter provides for such appropriations, when such appropriations are made pursuant to an emergency ordinance,

NOW, THEREFORE, THE CITY OF XENIA HEREBY ORDAINS, at least four (4) members of City Council concurring, that:

Section 1. This Ordinance is an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the City of Xenia, Ohio. The reason for such necessity arises from the need to provide temporary appropriations for current expenses and other expenditures for the first quarter of the 2023 fiscal year, ending March 31, 2023, to ensure the continued, usual, daily operation of the City Government.

Section 2. Pending receipt of the Amended Official Certificate of Estimated Resources and in order to provide for current expenses and other expenditures of the City of Xenia, Ohio, for the first quarter of the 2023 fiscal year, ending March 31, 2023, the sums contained within the attached Exhibit A are hereby appropriated. These appropriations shall be chargeable to the appropriations in the 2023 Annual Appropriation Ordinance when passed.

Section 3. Upon receipt of the Amended Official Certificate of Estimated Resources, the City Manager and Finance Director shall present to this Council the 2023 Annual Appropriation Ordinance for consideration and passage.

Section 4. The Finance Director is hereby authorized to make payments from any of the appropriations herein made, upon receiving proper claims, certificates and/or vouchers approved by the officials, department heads, or their respective designees, authorized by law, City Charter or this Ordinance to approve the same, or upon an ordinance or resolution of Council to make expenditures; provided, however, that no payments for salaries or wages shall be made except to persons employed in accordance with the ordinances of the City of Xenia and/or laws of the State of Ohio.


Section 5. In accordance with the City's Charter, no warrant for payment of any claim shall be issued by the Finance Director until such claim has first been approved by the City Manager and funds therefore appropriated by Council. No warrant for payment of any contract for goods or services shall be issued by the Finance Director unless the contract has been executed by the City Manager and endorsed by the Law Director. No warrant for payment for legal services of outside counsel shall be issued by the Finance Director unless such special counsel has been employed by the Law Director, who is hereby authorized to employ special counsel to handle particular legal matters for the City within the limits of the appropriation for such services made by this Council.

Section 6. The Finance Director is hereby authorized, in accordance with the Charter and Ordinances of the City, to adjust appropriations within any Fund or Department, so long as the adjustments made do not exceed the total appropriations authorized within any Fund. In addition, the Finance Director is hereby authorized to establish additional accounts within any Fund as may from time to time be required to ensure proper accounting or by the State of Ohio.

Section 7. It is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including ORC 121.22.

Section 8. This Ordinance shall take effect on January 1, 2023, and shall not be automatically repealed, as provided in Section 5.04 of the City's Charter.

Adopted: December 28, 2022


Wesley E. Smith
President, Xenia City Council

Attest:


Michelle D. Johnson
City Clerk

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
GENERAL FUND (101, 198, 199, 203, 999)			
COST CENTER 101			
1001 - GEN GOVT/LEG AFF			
PERSONNEL	\$38,861.83		
OPERATING	\$239,264.66	\$278,126.49	
1002 - MUNICIPAL COURT			
PERSONNEL	\$1,269,919.27		
OPERATING	\$386,665.68	\$1,656,584.95	
1003 - LAW DIRECTOR			
PERSONNEL	\$176,675.72		
OPERATING	\$137,125.47	\$313,801.19	
1004 - CITY MANAGER			
PERSONNEL	\$168,279.23		
OPERATING	\$52,222.39	\$220,501.62	
1005 - HUMAN RESOURCES			
PERSONNEL	\$46,221.70		
OPERATING	\$28,929.09	\$75,150.79	
1006 - FINANCE OFFICE			
PERSONNEL	\$143,028.24		
OPERATING	\$140,392.73	\$283,420.97	
1007 - INCOME TAX			
PERSONNEL	\$8,989.58		
OPERATING	\$291,048.87	\$300,038.45	
1009 - MUNICIPAL BLDG & GENERAL SERVICES			
OPERATING	\$299,674.00	\$299,674.00	
1010 - MANAGEMENT INFORMATION SERVICES			
PERSONNEL SERVICES	\$174,288.92		
OPERATING	\$163.00	\$174,451.92	
1011 - CITY CLERK			
PERSONNEL	\$50,563.30		
OPERATING	\$31,226.33	\$81,789.63	
1013 - PUBLIC AFFAIRS AND CATV ADMIN			
PERSONNEL	\$0.00		
OPERATING	\$52,000.00	\$52,000.00	

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
1017 - SUPPORT SERVICES DIVISION PERSONNEL OPERATING	\$0.00 \$2,200.00	\$2,200.00	
1018 - MUNICIPAL ADMINISTRATIVE BUILDING PERSONNEL OPERATING	\$25,790.05 \$113,695.00	\$139,485.05	
1020 - OTHER FACILITIES/PROPERTIES OPERATING	\$54,000.00	\$54,000.00	
1050 - CEMETERY OPERATING	\$48,000.00	\$48,000.00	
1228 - STREET LTS OPERATING	\$291,506.00	\$291,506.00	
1229 - HOMELAND SECURITY/RISK MGT. OPERATING	\$35,282.00	\$35,282.00	
1442 - GEN PARK MAINT PERSONNEL OPERATING	\$165,763.27 \$210,361.57	\$376,124.84	
1550 - ECONOMIC DEVELOPMENT PERSONNEL OPERATING	\$102,300.08 \$41,428.38	\$143,728.46	
1551 - NEIGHBORHOOD SERVICES PERSONNEL OPERATING	\$79,554.82 \$53,421.38	\$132,976.20	
1552 - PLANNING PERSONNEL OPERATING	\$118,297.96 \$99,001.38	\$217,299.34	
1553 - PROPERTY MAINT. PERSONNEL OPERATING	\$51,083.69 \$162,480.53	\$213,564.22	
1555 - ENGINEERING PERSONNEL OPERATING	\$49,966.13 \$79,294.48	\$129,260.61	
1556 - CONSTRUCTION INSPECTION PERSONNEL OPERATING	\$28,912.83 \$12,728.53	\$41,641.36	
1557 - XENIA STATION OPERATING	\$39,351.00	\$39,351.00	
7001 - INTERFUND LOANS INTERFUND LOANS	\$2,120,000.00	\$2,120,000.00	
9001 - TRANSFERS	\$7,635,000.00	\$7,635,000.00	

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
COST CENTER 198			
1227 - BUILDING INSPECTION			
PERSONNEL	\$0.00		
OPERATING	\$290,300.00	\$290,300.00	
COST CENTER 199			
1224 - DARE			
PERSONNEL	\$0.00		
OPERATING	\$11,742.18	\$11,742.18	
COST CENTER 203			
1671 - SHAWNEE EVENTS			
OPERATING	\$40,600.00	\$40,600.00	
1674 - HOMETOWN CHRISTMAS			
OPERATING	\$10,000.00	\$10,000.00	
COST CENTER 999			
0000 - IMPREST CASH			
OPERATING	\$0.00	\$0.00	
TOTAL GENERAL FUND			<u><u>\$15,707,601.27</u></u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
II. SPECIAL REVENUE FUNDS			
INDIGENT DRIVERS INTERLOCK & ALCOHOL MONITORING FUND (211)			
OPERATING	\$0.00		
TOTAL INDIGENT DRIVERS INTERLOCK & ALCOHOL MONITORING FUND			\$0.00
INDIGENT DRIVER ALCOHOL TREATMENT FUND (212)			
OPERATING	\$65,000.00		
TOTAL INDIGENT DRIVER ALCOHOL TREATMENT FUND			\$65,000.00
ALCOHOL ENFORCEMENT & EDUCATION FUND (213)			
OPERATING	\$3,000.00		
TOTAL ALCOHOL ENFORCEMENT & EDUCATION FUND			\$3,000.00
MUNICIPAL COURT PROBATION SERVICES FUND (214)			
PERSONNEL	\$468,469.98		
OPERATING	\$68,238.00		
CAPITAL	\$0.00		
TOTAL MUNICIPAL COURT PROBATION SERVICES FUND			\$536,707.98
STREET FUND (221,228,229)			
PERSONNEL	\$979,673.54		
OPERATING	\$987,131.43		
CAPITAL	\$825,129.00		
REFUND	\$0.00		
TOTAL STREET FUND			\$2,791,933.97
STATE ROUTE REPAIR FUND (222)			
PERSONNEL	\$41,440.87		
OPERATING	\$87,311.00		
TOTAL STATE ROUTE REPAIR FUND			\$128,751.87

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
PROPERTY IMPROVEMENTS FUND (233, 236)			
PERSONNEL	\$23,340.00		
OPERATING	\$482,823.00		
TRANSFERS	\$46,000.00		
TOTAL PROPERTY IMPROVEMENTS FUND			\$552,163.00
PUBLIC IMPROVEMENTS TAX INCREMENT EQUIVALENT FUND			
OPERATING	\$0.00		
TOTAL PUBLIC IMPROVEMENTS TAX INCREMENT EQUIVALENT FUND			\$0.00
911 FUND (250)			
PERSONNEL	\$133,343.82		
OPERATING	\$58,864.63		
CAPITAL	\$40,000.00		
DEBT SERVICE	\$0.00		
TOTAL 911 FUND			\$232,208.45
LAW ENFORCEMENT TRUST FUND (251)			
OPERATING	\$43,000.00		
CAPITAL	\$0.00		
TOTAL LAW ENFORCEMENT TRUST FUND			\$43,000.00
DRUG LAW ENFORCEMENT FUND (252)			
OPERATING	\$3,000.00		
TOTAL DRUG LAW ENFORCEMENT FUND			\$3,000.00
MUNICIPAL COURT VICTIM ADVOCATE FUND (253)			
PERSONNEL	\$268,709.48		
OPERATING	\$28,848.57		
TOTAL MUNICIPAL COURT VICTIM ADVOCATE FUND			\$297,558.05
ONE OHIO FUND (254)			
OPERATING	\$10,000.00		
TOTAL ONE OHIO FUND			\$10,000.00

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
PUBLIC SAFETY FUND (270)			
PERSONNEL	\$14,347,999.82		
OPERATING	\$2,835,893.37		
CAPITAL	\$0.00		
TOTAL PUBLIC SAFETY FUND			\$17,183,893.19
SPECIAL GRANTS FUND (290)			
PERSONNEL	\$0.00		
OPERATING	\$0.00		
CAPITAL	\$0.00		
DEBT SERVICE	\$0.00		
TOTAL SPECIAL GRANTS FUND			\$0.00
COMMUNITY DEVELOPMENT GRANTS FUND (601, 603)			
PERSONNEL	\$0.00		
OPERATING	\$440,006.00		
CAPITAL	\$228,942.00		
TOTAL COMMUNITY DEVELOPMENT GRANTS FUND			\$668,948.00
ECONOMIC DEVELOPMENT LOAN PROGRAMS FUND (602)			
OPERATING	\$75,000.00		
TOTAL ECONOMIC DEVELOPMENT LOAN PROGRAMS FUND			\$75,000.00
GRAND TOTAL SPECIAL REVENUE FUNDS			<u>\$22,591,164.51</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
III. CAPITAL PROJECTS FUNDS			
CAPITAL PERMANENT IMPROVEMENTS FUND (361)			
OPERATING	\$738,010.47		
CAPITAL	\$4,588,608.00		
DEBT SERVICE	\$344,399.00		
INTERFUND LOAN	\$333,046.00		
TOTAL CAPITAL PERMANENT IMPROVEMENTS FUND			\$6,004,063.47
ISSUE 2 IMPROVEMENTS FUND (362)			
CAPITAL	\$600,000.00		
INTERFUND LOAN	\$800,000.00		
TOTAL ISSUE 2 IMPROVEMENTS FUND			\$1,400,000.00
COURT SPECIAL PROJECTS FUND (363)			
PERSONNEL	\$43,572.25		
OPERATING	\$98,805.62		
CAPITAL	\$165,000.00		
TOTAL COURT SPECIAL PROJECTS FUND			\$307,377.87
PUBLIC SAFETY PERMANENT IMPROVEMENT FUND (364)			
OPERATING	\$260,448.06		
CAPITAL	\$6,504,284.64		
DEBT SERVICE	\$230,553.68		
TOTAL PUBLIC SAFETY PERMANENT IMPROVEMENT FUND			\$6,995,286.38
GRAND TOTAL CAPITAL PROJECTS FUNDS			<u>\$14,706,727.72</u>
IV. DEBT SERVICE FUNDS			
BOND RETIREMENT FUND (472, 473)			
OPERATING	\$0.00		
DEBT SERVICE	\$3,912,352.00		
TOTAL BOND RETIREMENT FUND			\$3,912,352.00
GRAND TOTAL DEBT SERVICE FUNDS			<u>\$3,912,352.00</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
V. ENTERPRISE FUNDS			
WATER FUND (611, 664)			
PERSONNEL	\$2,425,504.86		
OPERATING	\$2,094,717.96		
DEBT SERVICE	\$466,645.00		
CAPITAL	\$2,660,000.00		
TRANSFERS	\$1,680,654.00		
TOTAL WATER FUND			\$9,327,521.82
SEWER FUND (612, 665)			
PERSONNEL	\$2,568,420.01		
OPERATING	\$2,454,065.72		
DEBT SERVICE	\$449,957.87		
CAPITAL	\$2,361,000.00		
TRANSFERS	\$2,726,988.00		
TOTAL SEWER FUND			\$10,560,431.60
SANITATION SERVICES FUND (613, 666)			
PERSONNEL	\$583,806.50		
OPERATING	\$2,533,017.68		
DEBT SERVICE	\$0.00		
CAPITAL	\$115,000.00		
TRANSFERS	\$25,663.00		
TOTAL SANITATION SERVICES FUND			\$3,257,487.18
STORMWATER FUND (614, 667)			
PERSONNEL	\$221,758.78		
OPERATING	\$304,221.06		
DEBT SERVICE	\$0.00		
CAPITAL	\$745,000.00		
TRANSFERS	\$836,000.00		
TOTAL STORMWATER FUND			\$2,106,979.84
PARKING REVENUE FUND (615)			
PERSONNEL	\$46,732.11		
OPERATING	\$23,775.50		
TOTAL PARKING REVENUE FUND			\$70,507.61
GRAND TOTAL ENTERPRISE FUNDS			<u>\$25,322,928.05</u>

CODE/FUND DEPARTMENT PURPOSE	AMOUNTS	DEPARTMENT TOTAL	FUND TOTAL
UTILITY BILLING INTERNAL SERVICE FUND (708)			
OPERATING	\$341,155.28		
TOTAL UTILITY BILLING INTERNAL SERVICE FUND			\$341,155.28
CITY GARAGE REVENUE FUND (709)			
PERSONNEL	\$201,417.52		
OPERATING	\$940,174.86		
CAPITAL	\$0.00		
TOTAL CITY GARAGE REVENUE FUND			\$1,141,592.38
INFORMATION TECHNOLOGY FUND (710)			
OPERATING	\$1,453,117.35		
CAPITAL	\$1,129,080.00		
DEBT SERVICE	\$0.00		
TOTAL INFORMATION TECHNOLOGY FUND			\$2,582,197.35
INSURANCE FUND (711)			
OPERATING	\$3,147,291.00		
TOTAL INSURANCE FUND			\$3,147,291.00
GRAND TOTAL INTERNAL SERVICE FUNDS			<u>\$7,212,236.01</u>
VII. TRUST FUNDS			
INSURANCE RESERVE FUND (901)			
OPERATING	\$40,000.00		
REFUNDS	\$40,000.00		
TOTAL INSURANCE RESERVE FUND			\$80,000.00
UNCLAIMED FUNDS (902)			
OPERATING	\$0.00		
REFUNDS	\$40,000.00		
TOTAL UNCLAIMED FUNDS			\$40,000.00
GRAND TOTAL TRUST FUNDS			<u>\$120,000.00</u>
GRAND TOTAL ALL FUNDS			<u>\$89,573,009.56</u>